

# RESPONSE AND INVESTIGATIVE SUGGESTIONS FOR SCHOOL THREATS

The following suggestions are gleaned from investigations conducted around the state:

- Alert local law enforcement – your School Resource Officers (SROs) and local police and/or sheriff's department.
- Consider lockdown strategies.
- Attempt to preserve and obtain the original communications, message, first-hand witness to the threat or message. Confiscate the phone of individual who makes a threat. Take screen shots and submit preservation letters to social media or internet sources.
- Alert your local investigative and coordination team:
  - ✓ School Administration
  - ✓ School Resource Officers / Juvenile Officers
  - ✓ Local Police / Sheriff's Department
  - ✓ Public Information Officer(s)
  - ✓ School Counselor
  - ✓ Legal Counsel
  - ✓ County State's Attorney or Prosecutor's Office (this contact likely would be by law enforcement)
- Conduct interviews:
  - ✓ Witness(es)
  - ✓ Suspect(s)\*
  - ✓ Students\*
  - ✓ Parents

*(\*--If a student has an Individualized Education Program, different procedures may be required)*

- Share results of interviews with local investigative or coordination team.
- Review upcoming school-related events.
- Consider sharing information with the State Fusion Center (STIC) at [stic@isp.state.il.us](mailto:stic@isp.state.il.us). Please do not share this e-mail address with the general public or press.
- Consider sharing information with public, staff, students and parents.
- Consider asking for digital forensic support for analyzing computers and mobile phones.
- Determine access to weapons.



## Illinois Terrorism Task Force School Safety Working Group